

BOULDER COMMUNITY HOSPITAL ASSOCIATION AUXILIARY STANDING RULES

ARTICLE I. Meetings

Section 1. Meetings of the Boulder Community Hospital Auxiliary Board of Directors shall be held the fourth (4th) Monday of each month except July and August, unless otherwise notified because of holidays. Auxiliary Board members are expected to attend the entire meeting. All members of the Auxiliary are invited to attend the regular meetings, but do not vote.

Section 2. Meetings of the Auxiliary Executive Board of Directors shall occur quarterly.

ARTICLE II. Posting of Elections

Section 1. Thirty days prior to the election of Officers for the Auxiliary Board of Directors at the December meeting, the Nominating Committee shall post the slate of nominees on the Auxiliary website and in the Volunteer Services office. Auxiliary members will be notified electronically or by U.S. mail.

ARTICLE III. Conventions

Section 1. The Auxiliary will arrange, pay lodging and registration costs for two (2) nights (Wednesday and Thursday) for active Board members of the Auxiliary Board of Directors and selected individuals as deemed appropriate by the Auxiliary Executive Board to attend the annual State Convention of the Colorado Association of Healthcare Auxiliaries and Volunteers (CAHAV). The Auxiliary will also pay registration costs for selected active Board members to attend the North Central District meeting and CAHAV Spring Conference.

Section 2. The Auxiliary will arrange for and pay airfare, lodging and registration costs for the Auxiliary President and or a designated officer (not to exceed two) or as approved by the Board of Directors to attend an annual volunteer leadership convention.

ARTICLE IV.

Section 1. Expenditures over \$300.00 must be approved by the Executive Officer overseeing a specific activity.

ARTICLE V.

Section 1. Under the guidelines of Robert's Rules of Order for a working Board there is only one Board member for each appointed position unless it is necessary to appoint and add one (1) additional person to a certain appointed position. If an additional person is required he/she will be appointed by the President, and there will be only one vote per appointed position.